



**3MINUTES OF LANEAST PARISH COUNCIL VIRTUAL MEETING
HELD ON FRIDAY 26th JUNE 2020**

LANEAST PARISH COUNCIL

Present: Cllr Burden (Chairman), Cllr Orchard, Cllr Field, Carolyn May (Clerk), Cllr Parsons (Cornwall Council)

Also: No members of the public present

Apologies: None

The Meeting commenced at 7pm.

Public Session – There were no requests to address the Parish Council

1.0 MINUTES

1.1 Members considered the Minutes for the Parish Council Meeting of the 2nd March 2020. It was **proposed** by Cllr Orchard, **seconded** by Cllr Field and RESOLVED that the Minutes would be accepted as a true and accurate reflection of the Meetings. UNANIMOUS. **Carried**

2.0 FINANCE

2.1 The Annual Audit Exemption was discussed. In light of the income and expenditure of the Parish Council meeting the limits stated in the Annual Governance and Accountability guidelines, It was **proposed** by Cllr Orchard, **seconded** by Cllr Burden and RESOLVED that the Exemption Documentation would be submitted to PFK Littlejohn, on behalf of the Parish Council. UNANIMOUS. **Carried**

2.2 The Clerk provided Members with the Annual Governance Statement for the Financial Year 2019/20., It was **proposed** by Cllr Orchard, **seconded** by Cllr Burden and RESOLVED that the document would be accepted and signed appropriately. UNANIMOUS. **Carried**

2.3 The Clerk provided Members with the Annual Accounting Statement for the Financial Year 2019/20. It was **proposed** by Cllr Orchard, **seconded** by Cllr Burden and RESOLVED that the document would be accepted and signed appropriately. UNANIMOUS. **Carried**

2.4 The Clerk provided the Members with the balances of the Parish Council's Bank Account, which currently totals £8,911.00.

3.0 INTERNAL AUDIT 2019/ 2020

3.1 The Clerk provided Members with the findings of the Internal Audit for the Financial Year 2019/20. It was **proposed** by Cllr Orchard, **seconded** by Cllr Burden and RESOLVED that the document would be accepted. UNANIMOUS. **Carried**

4.0 UPDATES

4.1 Cllr Field advised the Meeting that he had been unable to locate the website manager/ designer that had provided the Parish Council with the original quotation for hosting the Parish Council Website. Although Cllr Field had attended at the address provided on the quotation, the business had moved.

4.2 It was **agreed** that Cllr Field should arrange for a second provider to host the website.

5.0 PLANNING - None

6.0 PROJECTS

6.1 It was **agreed** that Cllr Field would speak with Mr Simmons, in order to ascertain whether the appropriate Officer at Cornwall Council had responded to enquiries relating to the potential improvement of the War Memorial.

The meeting closed at 20.10 hrs

Next Meeting: TBA